

**Fremont Community Recreation Authority**  
**Regular Meeting Minutes**  
**January 17, 2019**

The meeting was called to order at 7:00 pm by Chair Bryan Kolk.

Present: Bryan Kolk, Todd Blake, Brian Hettinger, Mike Oosterhouse, John Grimes, Dawn Finch, Dave Deur, Bill Kunnen(7:15) and Director Tom Elmer. Guests: Greg Cooke, Greg Mulder, Todd & Leslie Hamilton, Magen & Gavin Payne, Keri & Faith Pickett, Kathy Fletcher and Mark Schreiber.

Motion was made by Brian Hettinger, seconded by Mike Oosterhouse to approve the meeting Agenda; motion approved.

Motion was made by Brian Hettinger, seconded by John Grimes to approve the December 13, 2018 Regular Meeting Minutes with the addition of Board Member Dave Deur being added as Present; motion approved.

Public Comment: Todd Hamilton asked if the Board was aware of a recent harassment incident at the Rec Center involving his daughter Hanna Hamilton while working as a lifeguard. Chair Kolk confirmed the Board was aware of it and noted an incident report was established and filed with the police department and that the assailant is prohibited from entering the Rec Center till further notice.

Mark Schreiber introduced himself as owner of The Hub Center and submitted a letter to Director Elmer regarding a proposal for leasing the community room space he would like to offer to FCRA. Mr. Schreiber talked little about his proposal and several others in attendance gave positive testimony to The Hub's activities and programs. Following discussion, Chair Bryan Kolk recommended Mr. Schreiber meet with the Facilities Committee and the Director to discuss it further, from which the Board typically receives recommendations regarding.

Greg Cooke & Greg Mulder asked if their revised LED lighting proposal for the Rec Center facility had been reviewed by the Board and if they were prepared to make a decision. Following discussion, Chair Bryan Kolk again recommended they meet with the Facilities Committee for further discussion and review, from which the Committee will report back to the Board with a recommendation.

John Grimes submitted the December Treasurer's Report and briefly summarized the revenue/expense report for December, noting 12/31/18 net earnings were estimated at (\$11,025.) He also noted yearend journal entries have not been made for the December bills being recommended, or the township 2018 tax revenue being collected during the months of January and February. Motion by Brian Hettinger, seconded by Todd Blake to receive the December Treasurer's Report; motion approved. John also reported there was currently just over \$23,000 in the business account.

Motion made by Dave Deur, seconded by Brian Hettinger to authorize payment of the recommended accounts payable list totaling \$13,722, the upcoming Consumers Energy utility bill estimated at \$5,000, and to pay the City of Fremont utility bills early in February following receipt of additional property tax revenue; motion approved.

Discussion to Consider Seasonal Summer Closing of the Pool: Facility Committee Chair Brian Hettinger reported the Committee met to discuss the potential cost savings related to a seasonal closing of the swimming pool during summer months. He noted the pool is not used much during the months of May thru August, and operation of the pool makes up 70% of the building's energy use. A 70% reduction of the buildings energy use could equal up to \$20,000 over that period of

time and not purchasing chemicals and scheduling lifeguards could save an additional \$5,000 as well.

There was concern for members who do use the pool during that time, not being able to and what the public's opinion would be regarding the millage's purpose. It was noted that operation of the pool was not the only purpose of the millage and that FCRA has to be as financially astute as it can be during this tight financial period it is experiencing.

There was discussion regarding Northpointe Gymnastics and Under the Sun Daycare refusing to pay their lease payments since September 2018. The Director reported the unpaid lease amounts currently total \$18,000, with utility reimbursements nearing an additional \$2,000.

Motion by Brian Hettinger, seconded by John Grimes to authorize the Director to schedule a seasonal closing of the pool during the months of May thru August; motion approved. The Director will check with the State of an approved process and then work on the exact dates, keeping current and future programs in mind. He will also start preparing an educational marketing piece for the Board to review preliminarily before distribution to the membership.

Directors Report: Director Tom Elmer briefly summarized his report, noting that he is working on programs for coed volleyball, pickleball lessons, a corn-hole tournament, and spring sports camps. He also reported one of the boilers was red tagged during the state's annual inspection, whereas 1<sup>st</sup> Choice Heating never pulled the proper permits for working on it over a year ago. A permit will have to be pulled and the boilers will only have to be recertified as in working order, of which we know they are.

Program Committee: Committee Chair Dawn Finch submitted a spreadsheet entailing revenue earned by program and noted all of FCRA programs have been profiting, but that additional programs were needed because the existing programs aren't making enough. A flyer on the Rec Center's upcoming events entailing Kids Night @ The Rec, Family Night, Dodgeball Tournament and an Easter Egg Splash was distributed as well.

Closed Session: Motion by John Grimes, seconded by Dawn Finch to close the Regular Session at 9:23 pm and enter into a Closed Session for the purpose of discussing legal matters and the Director's annual performance report; motion approved by unanimous roll call vote. The Closed Session ended at 10:05 pm and the Regular Session reconvened.

Chairman Bryan Kolk noted that since the Director's annual performance was unsatisfactory, there will be no adjustment to his salary for 2019.

Motion by Mike Oosterhouse, seconded by Dave Deur to adjourn the regular meeting at 10:18 pm; motion approved.

Todd Blake – Secretary